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**LAW<sup>✓</sup>S OF LINCOLN UNIVERSITY.**

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# L A W S

OF

## LINCOLN UNIVERSITY.

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By the Act of Incorporation, the Board of Trustees consists of twenty-one members, chosen by the Presbytery of New Castle, and empowered by the Charter "to take and hold for themselves and their successors, for the use and objects of the corporation" property "of whatever kind." The special object of this corporation is to provide facilities for the education of Young Men of Color in the Sciences, in the Classics, and in Christian Theology. For the promotion of this object, the Board of Trustees, duly elected by the said Presbytery of New Castle, and assembled in Philadelphia on the fifth day of September, eighteen hundred and sixty-seven, do ordain the following laws, designating the officers of the Board, defining their duties and responsibilities, and appointing the agencies necessary to give effect to the object of the Corporation.

### CHAPTER I.

#### OF THE BOARD OF TRUSTEES.

1. The officers of the Board shall be a President, a Secretary, and a Treasurer.

2. The President is the executive officer of the Board, and to him is committed the general superintendence of the interests and reputation of the University. He shall have power to convene the Board at his discretion; and at the request in writing of any three of the Trustees, it shall be his duty to call a meeting of the Board; provided that a notice, in writing, be sent

to all the Trustees, at least ten days before the date fixed for such meeting. And no business shall be transacted at any meeting called for a specified purpose, except that stated in the call.

3. The Secretary shall keep a full and fair record of the proceedings of the Board. He shall also conduct such correspondence as the Board may direct. It shall be his duty to notify the Presbytery of New Castle of any vacancy occurring in the Board, and propose to the Presbytery such nominations as the Board may direct.

4. The Treasurer shall receive from the appointed agents of the Board, and from all contributors to the endowment of the University, all monies, bonds, notes, titles, interests, or other assets intended for the general purposes, or permanent endowment of the University, (except when the donors may make other and special provision.) He shall keep them safe, and hold them and the income arising from them subject to the order of the Board. He shall make a report in balance sheet to the Board annually at the annual meeting in June; which report shall be entered upon the Minutes of the Board. He shall embody in this report a statement of the general condition of the real estate, and other assets of the University. The Treasurer shall be required to give bonds for the faithful discharge of his duties, and may receive a stipulated compensation.

5. The Board of Trustees shall meet every year in the University Buildings, at the Commencement, on the third Wednesday in June, and on the third Wednesday in January. Other meetings may be held on adjournment.

6. If the President of the Board be absent, a President *pro tem.* shall be chosen to preside over the meeting.

7. As often as it may be deemed necessary the Board of Trustees shall appoint an Investing Committee, which shall consist of five members of the Board including the President.

8. It shall be the duty of this committee to examine into the securities of the property of the corporation, and to receive from the Treasurer, or from other sources, all sums of money, bonds, or assets of whatever kind, appertaining to the endowment of Scholarships, Professorships, or Departments of Science, Literature or Theology, and to make permanent and secure investment of the same, and neither the principal nor interest arising from these investments shall be diverted from the object set forth in the Preamble to these laws.

9. The order of business at the annual meeting in June shall be

1. Reading the minutes of previous annual and all intervening meetings.

2. Annual reports, and reports previously ordered.
3. Election of officers of the Board.
4. Appointment of committees.
5. Election of Professors and Tutors.
6. Conferring of Degrees.
7. General business.

10. All committees, unless ordered to report at some specified time, shall report at the next regular meeting after their appointment.

11. The Officers of the Board shall be elected annually by ballot at the annual meeting in June. Whenever any vacancy shall occur in the membership of the Board, by resignation, or otherwise, the Board may nominate to the Presbytery of New Castle suitable persons to be elected in their place.

12. The commencement exercises of the University shall take place on the last Wednesday in June. Every student, who shall have attended the prescribed course of study, or who shall have been regularly admitted to an advanced standing in the classes, and who, upon final examination, shall have been approved by the Faculty, may be admitted by vote of the Board to the degree of Bachelor of Arts.

13. On the day of commencement the candidates for the degree of Bachelor of Arts, shall perform such exercises as shall be assigned them, and no candidate refusing to perform such exercises, shall receive a diploma.

14. Every Alumnus of the University, who shall have devoted himself to literary or scientific pursuits, and who shall have demeaned himself in a worthy manner for three years after his graduation, may be admitted by vote of the Board to the degree of Master of Arts.

## CHAPTER II.

### OF THE FACULTY.

1. The Faculty of the University shall consist of the President, Professors, and Tutors.

2. A majority of the acting members, when convened according to the laws of the University, shall constitute a quorum for the transaction of business.

3. Every matter brought before the Faculty, shall be decided by vote; and the President of the Faculty when he is present shall have the privilege of voting upon all questions that come before the Faculty, and also of giving a casting vote, when without this there would be a tie.



4. The Faculty shall keep a Book of Records, and appoint a clerk, who shall enter in said book a fair statement of all their proceedings: which book shall at all times be open to the inspection of the Board of Trustees, and shall be laid before the Board at the semi-annual meetings of the Board, and shall remain the property of the corporation. No act passed by the Faculty which is not recorded in the Book of Records shall be regarded as valid.

5. The Faculty is responsible to the Board of Trustees for the full execution of all laws of the University relating to the Faculty, and for the faithful instruction of the students.

6. The Faculty shall examine all applicants for admission to the classes of the University, judge of their qualifications, and assign their exercises.

7. The Faculty is empowered to preserve order among the students, and to exercise discipline over them. For this purpose they may cite any student before them; and they may require the attendance of any students as witnesses, if necessary.

8. It shall be the duty of the Faculty to prepare blanks for circular reports, to the end that the parents and guardians of the students may be informed of their deportment, course of studies, and relative grade.

9. At the semi-annual meeting of the Board in June, the Faculty shall report to the Board of Trustees, the progress of the students in their studies, and recommend for the degree of Bachelor of Arts such as have completed to the satisfaction of the Faculty the prescribed course of study.

10. They shall prepare and cause to be published annually a catalogue of the University, embracing the names of the Trustees, and officers of the Board, the Faculty, and the students, together with an Appendix containing the course of studies and the terms of charge as the same shall have been fixed in accordance with the laws of the University.

11. At the beginning of each session, and as much oftener as to the President may seem expedient, there shall be a meeting of the Faculty for the purpose of assigning to each instructor his part in the instruction of the University: but the Professors, severally, shall always have the branches of science which they profess included in their parts of distribution.

12. The Faculty shall appoint one of their own number Librarian, and shall enact all necessary laws and regulations for the management of the Library.

13. No persons except the members of the Faculty, and the students, shall consult the Library, or take books from it, without special permission from the President.

14. The Librarian shall report annually in writing to the

Board of Trustees as to the condition increase and wants of the Library, and may make suggestions for the more efficient management thereof.

15. The Faculty shall appoint one of their own number who shall inspect the Buildings once a month to see if any waste has occurred, and in case any repairs are needed, to report the same. In all cases where damage has occurred to the buildings of the University, by the fault of a student, the President shall cause the damage to be repaired at the expense of the student. Whenever the immediate repair of any damage is necessary, the President shall order such repair to be made; but this clause shall not be interpreted to authorize the erection of new buildings, or the enlargement of those already erected.

### CHAPTER III.

#### OF THE PRESIDENT.

1. The President shall preside over the deliberations of the Faculty, assemble them whenever he may deem it necessary, or when requested to do so by any two of the professors, and lay before them such matters relative to the University as may demand their attention and carry into execution their decisions.

2. The President of the Faculty shall preside at the annual commencement, and confer upon the students and other persons the degrees which shall have been authorized according to the charter of the Board.

3. He shall see that prayers are made with the students, morning and evening, and that public worship is celebrated with them on the Lord's Day. He shall also give the students a course of instruction in the evidences, principles and duties of the Christian religion.

4. He may be present at the recitation of any class in the University.

5. In case of the absence or resignation of the President, or of his removal by death, or of his ceasing from his functions from any cause, the Senior professor shall discharge his duties until his successor shall be appointed.

6. At every regular meeting of the Board, the President of the Faculty shall present a report upon the condition of the University in all departments committed to the Faculty; he shall present the Book of Records for examination; and unless a vote to the contrary shall be passed, all regulations established by the Faculty, and recorded in the Book shall be considered as having the approbation of the Board, and shall continue in force until reversed by the Faculty, or by the Board.

## CHAPTER IV.

## OF THE PROFESSORS.

1. The Professors shall be responsible for the faithful instruction of the students, in those departments of Science and Literature which they shall severally profess.

2. Each Professor shall have oversight of the instruction in his own department in all the classes.

3. Each Professor shall have the right to choose his own Text Books; but no Text Book obnoxious to the Faculty shall be used in the classes.

4. The Professors shall, severally, be responsible to the Board of Trustees for the preservation of the apparatus and specimens belonging to their respective departments.

## CHAPTER V.

## OF TUTORS.

1. It shall be the duty of the Tutors to assist the Professors in the instruction of the classes, and to perform such other services as may be assigned them by the Faculty.

2. To the Tutors is specially committed the preservation of order and decorum in the college edifices.

3. The Tutors shall visit the rooms of the students daily, and shall carefully note all delinquents and absentees, that they may be dealt with as the Faculty may decide.

4. The Tutors shall attend prayers in the chapel, and shall officiate as the President may direct, and shall teach a Bible class, or perform such duties on the Sabbath as may be assigned them.

## CHAPTER VI.

## OF STUDENTS.

1. No person shall be admitted to the classes of the University but by a vote of the Faculty.

2. Every applicant for admission must furnish evidence of good moral character, and if from any Academy, or other College, or University, a certificate of honorable dismissal from its President or Principal.

3. The President, or a Professor to be appointed by the Faculty, shall keep a matriculation book, in which every student, within thirty days after admission into the college, shall sub-



scribe his name and address, and also the name and address of his father or guardian, and a pledge of submission to all the laws of the University.

4. To prevent excuses arising from ignorance of the laws of the University, every student shall receive a printed copy of them at his admission.

5. The Faculty shall receive no student into the University, unless satisfactory provision shall have been made for his support.

6. The Faculty shall present to the Board of Trustees, at the annual meeting in June, a schedule of particulars covering the necessary expenses of the students, which if approved, or as modified by the Board, shall be the yearly charge for every student until otherwise ordered.

7. No student shall, either in vacation or term time, board or lodge in any tavern or private residence near the University without special permission of the Faculty.

8. The rooms designed for the students shall be assigned to them by the President.

9. No student shall remove from one room to another, nor shall any student put up or take down any fixtures in his room, without permission from the Faculty.

10. No student shall occupy a room in the University buildings in vacation, without special permission from the Faculty. No student shall pass beyond the immediate vicinity of the University grounds during term time without permission from the President, or in his absence from one of the Professors.

11. The hours of study, recitation, and all matters concerning the government and instruction of the students shall be regulated by the Faculty.





LIBRARY OF CONGRESS



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